USER MANUAL

FOR

Vathsalya Nidhi Insurance Management Software

(VIMS)



Kerala State Electronics Development Corporation Keltron House, Vellayambalam Thiruvananthapuram – 695033

INTRODUCTION

The Kerala State SC Development Department came into being in 1972, as a Company incorporated under the Indian Companies Act 1956, as a part of the policy initiatives taken by the Govt. of Kerala to bring the most downtrodden and impoverished SC/ST masses to the main stream of national development. The Kerala State Development Corporation is governed by a Board of Directors which often meets and takes policy decisions to manage the key affairs of business.

The purpose of this system is to set up a Vathsalyanidhi Insurance Management Software for the girls belonging to the Scheduled Castes. This also covers the benefits for the female child of Schedule Caste parents with annual income below one lakh.

LOGIN

SC DEVELOPMENT DEPARTMENT	
VIMS	
user_name	
Password	
Sign in	

• Enter the Username and Password to sign in .This will direct to the registration page.

REGISTRATION

APPLICANT REGISTRATION FORM

• In Applicant Registration form there are five tabs including Applicant Details, Details of Father and Mother, Siblings Details, Bank Details and File Upload.

VIMS 1.0	E	Superuser
Superuser Online	ApplicantDetails ofSiblingsBankFileDetailsFather and MotherDetailsDetailsUpload	
	Details of Girl child	
 ♂ Search < ♂ Reports < 	Name And Initial Enter Name in block letters Date Of Birth * dd / mm / yyyy In Block Letters *	
	Date Of Birth Date of birth Registered Date Of Registration No * Registration *	
	Place Of Birth * Enter place of birth Registered State Kerala	
	Office Address * Enter office address Aadhaar Number Enter AadharNumber	
	Differentially No ~ Abled	
	District * select ~	
	Save And Next	
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• In Applicant Details tab you have to enter the details of girl child. Fill the details in the textbox and click the save and next button.

VIMS 1.0	≡	Superuser
Superuser Online	Applicant Details of Siblings Bank File Details Father and Mother Details Upload	
☑ Registration < ☑ Search <	Details of Father and Mother	
	Name Of Enter Name in block letters Name Of Mother Enter Name in block letters Father/Guardian * • • • •	
Administration <	Date of Birth of Father/Guardian dd / mm / yyyy Date of Birth of Mother dd / mm / yyyy	
	Present Address Enter Address Present Address Enter Address Of Father/Guardian Of Mother Enter Address	
	Mobile Number of Enter Phone number Mobile Number of Enter Phone number Father/Guardian *	
	Email Id Of Father/Guardian Email Id Of Mother	
	Occupation Of Enter occupation Occupation Of Enter occupation Mother	
	Religion Of Enter religion Religion Of Enter religion Father/Guardian Mother	
	Caste Of Enter caste Enter caste Enter caste	
	Aadhaar Number Enter AadharNumber Aadhaar Number Enter AadharNumber Of Of Mother *	
	Annual Family Enter income Income	
	Save And Next	
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• In Details of Father and Mother tab you have to enter the details of father/guardian and mother. Fill the details in the textbox and click the save and next button.

VIMS 1.0	≡	Superuser
Superuser Online	Applicant Details of Siblings Bank File Details Father and Mother Details Details Upload	
Registration < G [®] Search <	Details of Siblings	
Reports	SI no Name DOB Relation Class Aadhaar no Delete? Add? 1	
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• In Siblings Details tab you have to enter the details of Siblings. You can add and delete as many rows as you want and click the save and next button.

VIMS 1.0	≡& s.	uperuser
Superuser Online	ApplicantDetails of Father and MotherSiblingsBank DetailsFile Upload	
	Rank Details	
🕼 Reports	Category Select Category ~	
C Administration		
	Save And Next	

VIMS 1.0	=	Superuser
Superuser Online	Applicant Details of Siblings Bank File Details Father and Mother Details Details Upload	
 𝔅 Registration 𝔅 Search ✓ 	Bank Details	
☑ Reports <	Category Applicant ~	
☑ Administration <	Account Holder Name	
	Account Number	
	Bank Name	
	Branch Name	
	IFSC Code	
	Save	

• In Bank Details tab you have to select the category. On selecting the category you have to enter the details of Account holder name, Account no, Bank name, Branch name and IFSC code and click the save button.

VIMS 1.0	E Superuser
Superuser Online	Applicant Details of Siblings Bank File Details Father and Mother Details Details Upload
Registration Registration Search	File Upload Upload Pdf only, max size- 3MB
Reports < Administration <	Copy Of Birth Certificate Of Applicant * Browse No file selected.
	Certificate Issued By The Doctor On Taking The Vaccination Within 90days Of The Birth *
	Parents Identity Card/Aadhar/Voters ID/Certificate Issued By Gazetted Officer *
	Income Certificate Of Parents * No file selected.
	Proof Of Address(Copy Of Ration Card/Electricity Bill/Water Bill/Voters ID Etc) *
	Community Certificate * Browse No file selected.
	Photo Taken With Parents * Browse No file selected.
	Save

• In File Upload tab you have to upload the certificates in PDF format only and click the save button. On successful saving the applicant registration form is completed.

INSURANCE APPLICATION VERIFICATION

Select District, LSGD and Office from the drop-down list and click the show button. Applicant
Registration Table with Applicant Name and Aadhar no will be displayed on the screen. You can
view and verify the details. On clicking the view and verify button a verification page will be
displayed on the screen .On clicking the verify button you can verify the details. On clicking the
reject button you can reject with reason and submit the details.

VIMS 1.0	=	Superuser
Superuser Online	Insurance Application Verification	
C Registration	District Select ~	
Reports	LSCD select	
Administration <	Office Please Select 🗸	
	Show Clear	
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VIMS 1.0	E			Superuser
Superuser Online	Insurance Appli	cation Verification		
☑ Registration <	District	Thiruvananthapuram 🗸		
If Search < If Reports <	LSGD	Thiruvanathapuram corporation		
	Office	District Development Office for SC		
	Applicant Registration Table			
	Show 10 v entries		1	Search:
	SI.No	Applicant Name	Aadhar No	$\ensuremath{\oplus}$ Action $\ensuremath{\oplus}$
	101	user5	325555555555	View & Verify
	Showing 1 to 1 of 1 entries			Previous 1 Next
	Copyright © 2018 SWG,Keltr	on. All rights reserved.		VIMS 1.0

VIMS 1.0	≡			Superuser
Superuser Online		Verification page	×	
	Insurance A	Name	user5	
O Applicant Registration Form	Distri	Application Number	101/1/2018	
O Registration Verification	LSC	Date Of Birth (yy-mm-dd)	2018-09-06	
O Password Reset	Offi	Date Of Birth Registration Number	211	
 O Edit Options O Edit Bank Options 		Date Of Registration (yy-mm-dd)	2018-09-26	
O Second Installments	Applicant Registration	Place Of Birth	tvmm	
O Fourth Installments	Show 10 v entries	Office Address	tvm po kerala	Search'
O Approve Installments	SI.No	Aadhaar Number	32555555555	
☐ Feports <	101	Name Of Father/Guardian	userf	View & Verify
☑ Administration <	Showing 1 to 1 of 1 en	Name Of Mother	userm	Previous 1 Next
		Present Address Of Father/Guardian	tvm po kerala	↓↓
	Copyright © 2018 SWG,	Keltron. All rights reserved.		VIMS 1.0
VIMS 1.0	≡	Religion Of Father/Guardian	SC	💄 Superuser
Superuser		Caste Of Father/Guardian	sc	
Online	Insurance A	Religion Of Mother	SC	
C Registration ~	Distri	Caste Of Mother	sc	
 O Applicant Registration Form O Registration Verification 	LSC	Community Certificate Of Parents	click to view	
	Offi	Income Certificate Of Parents	click to view	
		Image Taken With Family	click to view	
		Birth Certificate Of Applicant	click to view	
	Applicant Registration	Vaccination Certificate	click to view	
 Fourth Installments O Approve Installments 	Show 10 v entries	Parents Id Proof	click to view	Search:
C Search <	SI.No	Proof Of Address	click to view	♦ Action ♦
Cert Reports <	101			View & Verify
☑ Administration <	Showing 1 to 1 of 1 en	Verify Reje	ect	Previous 1 Next
				· · · · · · · · · · · · · · · · · · ·
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REGISTRATION APPROVAL

Select District, LSGD and Office from the drop-down list and click the show button. Applicant
Registration Table with Applicant Name and Aadhar no will be displayed on the screen. You can
view and approve the details. On clicking the view and approve button an approval page will be
displayed on the screen .On clicking the approve button you can approve the details. On clicking
the reject button you can reject with reason and submit the details.

VIMS 1.0	≡	Superuser
Superuser Online	Insurance Approval	
☑ Registration <	District select ~	
I Search <	LSCD select ~	
l I Reports < I Administration <	Office Please Select ~	
	Show Clear	
	Copyright © 2018 SWG,Keltron. All rights reserved.	VIMS 1.0
	Copyright © 2018 SWG,Keltron. All rights reserved.	VIMS 1.

VIMS 1.0	E			Superuser
Superuser Online	Insurance Appro	oval		
	District LSCD Office	Thiruvananthapuram ` Thiruvanathapuram corporation ` District Development Office for SC ` Show Clear		
	Applicant Registration Table		Search:	
	SI.No 🔶	Applicant Name	Aadhar No	Action $ ilde{+}$
	103	user6	352233355555	View & Approve
	Showing 1 to 1 of 1 entries			Previous 1 Next
	Copyright © 2018 SWG,Keltr	on. All rights reserved.		VIMS 1.0

VIMS 1.0	=			💄 Superuser
Superuser Online	Insurance A	Approval page	×	
 Applicant Registration Form Registration Verification Registration Approval Password Reset Edit Options Edit Options Second Installments Third Installments Approve Installments Approve Installments Search Reports Administration 	District LSC Offic Applicant Registration Show 10 v entries SI.No 103 Showing 1 to 1 of 1 ent	Name Application Number Date Of Birth (yy-mm-dd) Date Of Birth Registration Number Date Of Registration (yy-mm-dd) Place Of Birth Office Address Aadhaar Number Name Of Father/Guardian Name Of Mother	user6 103/1/2018 2018-09-14 3423452 2018-09-27 tvm kerala keralaa 352233355555 user6f user6f	Search: Action View & Approve Previous 1 Next
	Copyright © 2018 SW	Present Address Of Father/Guardian	tvm kerala	VIMS 1.0
VIMS 1.0	≡			Superuser
Contine C	Insurance A Distri Lsc Offi Applicant Registration	Occupation Of Mother Religion Of Father/Guardian Caste Of Father/Guardian Religion Of Mother Caste Of Mother Community Certificate Of Parents Income Certificate Of Parents Image Taken With Family Birth Certificate Of Applicant	bsnss sc sc sc sc sc click to view click to view click to view	Search:
Image: Search Image: Reports Image: Reports Image: Reports Image: Reports	SL.No 103 Showing 1 to 1 of 1 en Copyright © 2018 SW	Vaccination Certificate Parents Id Proof Proof Of Address Approve R	click to view click to view click to view keject	Action View & Approve Previous Next ViMS1.0

PASSWORD RESET

VIMS 1.0	≡ Superuser
Superuser Online	Password Reset
☑ Registration	licomane select v
O Applicant Registration Form	Vseihaine select
O Registration Verification	Password
O Registration Approval	
O Password Reset	Retype Password
O Edit Options	Submit Clear
O Edit Bank Options	
O Second Installments	
O Third Installments	
O Fourth Installments	
O Approve Installments	
🕼 Search 🗸	
✓ Reports <	
Administration <	

• Select Username from the drop-down list and enter Password and Retype Password in the textbox and click on the submit button. A message will be displayed on the screen showing password has been changed successfully.

EDIT OPTIONS

Select District, LSGD, Office and Age from the drop-down list. Enter Application no and Date of
registration and click the show button. Table showing Application no, Name, Age, DOB
registration no and Place of birth will be displayed on the screen. You can view and edit the
details. On clicking the view and edit button, an edit details page will be displayed on the screen.
On clicking the update button you can successfully update the details.

VIMS 1.0		Superuser
Superuser Online	Edit Options	
✔ Registration <	District select ~	
C Search <	Age Select Age V	
C Reports <	Application No Enter Application No	
Cer Administration	Date Of Registration From dd / mm / yyyy Date Of Registration To	
	Show Clear	

VIMS 1.0	≡					Superuser
Superuser Online	Edit Options					
	District Thiru	vananthapuram	~			
O Applicant Registration Form O Registration Verification	LSGD Thiru	vanathapuram corpo	oration ~			
O Registration Approval O Password Reset	Office Distri	ct Development Offic	ce for SC 🗸			
O Edit Options	Age 0 - 9 mo	onths ~				
O Edit Bank Options O Second Installments	Application No 101/1	/2018				
 O Third Installments O Fourth Installments O Approve Installments 	Date Of dd / r Registration From	nm / yyyy		Date Of dd / m Registration To	m / уууу]
🕼 Search 🗸 🤇	She	w Clear				
☑ Reports <	Application No	Name	Age	Dob reg No	Place of birth	Action
	101/1/2018	user5	0 months	211	tvmm	View & Edit

Edit Details

Name	user5	
Application Number	101/1/2018	
Date Of Birth (yy-mm-dd)	2018-09-06	
Date Of Birth Registration Number	211	
Date Of Registration (yy-mm-dd)	2018-09-26 00:00:00	
Place Of Birth	tvmm	
Office Address	tvm po kerala	
Aadhaar Number	32555555555	
Address Of Father/Guardian	tvm po kerala	
Address Of Mother	tvm po kerala	
Mobile Number Of Father/Guardian	244444444	
Mobile Number Of Mother	444444444	
Aadhar Number Of Father/Guardian	42222222222	
Aadhar Number Of Mother	22222222222	
Annual Income	1000000	
Email Id Of Mother	user4@gmall.com	
Email Id Of Father/Guardian	user4@gmail.com	
Birth Certificate Of Applicant	view	
Change Birth Certificate Of Applicant	Browse No file selected.	
Vaccination Certificate	view	
Change Vaccination Certificate	Browse No file selected.	
Parents Id Proof	view	
Change Parents Id Proof	Browse No file selected.	
Proof Of Address	view	
Change Proof Of Address	Browse No file selected.	
update	Cancel	

><

EDIT BANK OPTIONS

Select District, LSGD, Office and Age from the drop-down list .Enter Application no and Date of
registration and click the show button. Table showing Application no, Name, Age, DOB
registration no and Place of birth will be displayed on the screen. You can view and edit the
details. On clicking the view and edit button, an edit bank option page will be displayed on the
screen .It contains the bank details of applicant, mother and father/guardian. On clicking the
update button you can successfully update the details.

VIMS 1.0		Superuser
Superuser		
Online	Edit Bank Options	
☑ Registration ~		
O Applicant Registration Form	District select 🗸	
O Registration Verification	Age Select Age ~	
O Registration Approval	Application No Entar Application No	
O Password Reset	Application no	
O Edit Options	Date Of dd / mm / yyyy Date Of dd / mm / yyyy	
O Edit Bank Options	Registration From Registration To	
O Second Installments		
O Third Installments	Show Clear	
O Fourth Installments		
O Approve Installments		
♂ Search <		
☑ Reports <		
Administration <		
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Superuser Online Edit Bank Options						
☑ Registration ~	District	vananthanuram	~			
O Applicant Registration Form		Tunununupunum				
O Registration Verification	LSGD Thiru	vanathapuram corpo	ration 🗸			
O Registration Approval						
O Password Reset	Office Distr	ct Development Offic	e for SC 🗸			
O Edit Options	Age Select	lge ∨				
O Edit Bank Options						
O Second Installments	Application No Enter	Application No				
O Third Installments	Date Of	,		Date Of	,	
O Fourth Installments	Registration From	nm / yyyy		Registration To	im / уууу	
O Approve Installments						
C Search <	Sh	w Clear				
☐ Reports <	Application No	Name	Age	Dob reg No	Place of birth	Action
	101/1/2018	user5	0 months	211	tvmm	View & Edit
	103/1/2018	user6	0 months	3423452	tvm kerala	View & Edit

VIMS 1.0	=		Superuser
Superuser Online	Edit Bank Option	s	
Registration Applicant Registration Form	Details of Applicant		
O Registration Verification	Account holder name	user4	
O Registration Approval O Password Reset	Account number	21545555555555	
O Edit Options	Bank name	sbii	
O Edit Bank Options O Second Installments	Branch name	tvm	
O Third Installments	lfsc code	12444444444444	
 O Fourth Installments O Approve Installments 			
🕼 Search 🗸 🧹	Details of Mother		
☑ Reports <	Account notder name		
☑ Administration <	Account number		
	Bank name		
	Branch name		
	lfsc code		
	Details of Father/Guardian		
	Account holder name		
	Account number		
	Bank name		
	Branch name		
	lfsc code		
	Ur	date	
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SECOND INSTALLMENTS

• Select District, LSGD, and Office from the drop-down list .Enter Application no and click the show button. Table showing Application no, Name, Age, DOB registration no and Place of birth will be displayed on the screen. You can upload the file. On clicking the upload button, a page showing upload your file will be displayed on the screen .You can upload primary school admission certificate and click the update button. On clicking the update button you can successfully upload the file.

VIMS 1.0	E	💄 Superuser
Superuser Online	Second installm	ent Options
☑ Registration ~	District	Thinwananthanuram
O Applicant Registration Form	District	
O Registration Verification	LSGD	Thiruvanathapuram corporation v
O Registration Approval		
O Password Reset	Office	District Development Office for SC
O Edit Options	Application No	Enter Application No
O Edit Bank Options		
O Second Installments		Show Clear
O Third Installments		
O Fourth Installments		
O Approve Installments		
♂ Search <		
☑ Reports <		
☑ Administration <		

VIMS 1.0	Ξ					Superuser
Superuser Online	Second installme	ent Options				
Registration ~	District	This was an than usam				
O Applicant Registration Form	District	Thiruvananchaputani				
O Registration Verification	LSGD	select	~			
O Registration Approval						
O Password Reset	Office	select	~			
O Edit Options	Application No	Enter Application No				
O Edit Bank Options						
O Second Installments		Show Clear				
O Third Installments						
O Fourth Installments	Application No	Name	Age	Dob reg No	Place of birth	Action
O Approve Installments	98/1/2018	sums	0 months	12	trvansrum	Upload
☑ Search <						
☑ Administration <						

Upload Your File						
Name	sums					
Application Number	98/1/2018					
Upload Primary School Admission Certificate	Browse No file selected.					
update	Cancel					

THIRD INSTALLMENTS

• Select District, LSGD, and Office from the drop-down list. Enter Application no and click the show button. Table showing Application no, Name, Age, DOB registration no and Place of birth will be displayed on the screen. You can upload the file. On clicking the upload button, a page showing upload your file will be displayed on the screen .You can upload fourth standard pass certificate and click the update button. On clicking the update button you can successfully upload the file.

VIMS 1.0	Ξ	2	Superuser
Superuser • Online	Third installmer	nt Options	
☑ Registration ~			
O Applicant Registration Form	District	i niruvanantnapuram	
O Registration Verification	LSGD	Thiruvanathapuram corporation	
O Registration Approval			
O Password Reset	Office	District Development Office for SC	
O Edit Options	Application No	Enter Application No	
O Edit Bank Options			
O Second Installments		Show Clear	
O Third Installments			
O Fourth Installments			
O Approve Installments			
☑ Search <			
Administration <			

VIMS 1.0	=					Superuser			
Superuser Online	Third installment Opt	ons							
Registration	District Thiru	vananthapuram	~						
O Registration Verification	LSGD Thiru	LSCD Thiruvanathapuram corporation							
O Password Reset	Office Distri	ct Development Off	ce for SC 🗸 🗸						
 O Edit Options O Edit Bank Options 	Application No Enter	Application No							
O Second Installments O Third Installments	Sho	w Clear							
O Fourth Installments	Application No	Name	Age	Dob reg No	Place of birth	Action			
O Approve Installments	98/1/2018	sums	0 months	12	trvansrum	Upload			
Lor Search K									
Administration <									
	Copyright © 2018 SWG,Keltron. All rigi	ts reserved.				VIMS 1.0			



FOURTH INSTALLMENTS

• Select District, LSGD, and Office from the drop-down list .Enter Application no and click the show button. Table showing Application no, Name, Age, DOB registration no and Place of birth will be displayed on the screen. You can upload the file. On clicking the upload button, a page showing upload your file will be displayed on the screen .You can upload SSLC certificate and click the update button. On clicking the update button you can successfully upload the file.

VIMS 1.0	=	Superuser
Superuser Online	Fourth installment Options	
Registration <td< th=""><th>District Thiruvananthapuram LSCD Thiruvanathapuram corporation Office District Development Office for SC Application No Enter Application No Show Clear</th><th></th></td<>	District Thiruvananthapuram LSCD Thiruvanathapuram corporation Office District Development Office for SC Application No Enter Application No Show Clear	
	Copyright © 2018 SWG, Keltron. All rights reserved.	VIMS 1.0

VIMS 1.0	=					Superuser
Superuser Online	Fourth installme	ent Options				
C Registration	District	Thiruvananthapuram	~			
Search Keports	LSGD	select	~			
· Administration	Office	select	~			
	Application No	Enter Application No Show Clear				
	Application No	Name	Age	Dob reg No	Place of birth	Action
	98/1/2018	sums	0 months	12	trvansrum	Upload
	Copyright © 2018 SWG,Keltr	on. All rights reserved.				VIMS 1.0

U	pload Your File	×
Name	sums	
Application Number	98/1/2018	
Upload SSLC Certificate	Browse No file selected.	
	update Cancel	

APPROVE INSTALLMENTS

• Select the installment category from the drop-down list and click the show button.Applicant registration table showing application no,name, aadhar no, fathername, mothername and date of birth will be displayed on the screen.Click on the update checkbox and submit the details.On clicking the submit button a message will be displayed showing successfully approved .

VIMS 1.0	≡ Superuser
Superuser Online	Approve Installments
	Installanoste Select V
O Applicant Registration Form	
O Registration Verification	Show Clear Submit
O Registration Approval	
O Password Reset	
O Edit Options	
O Edit Bank Options	
O Second Installments	
O Third Installments	
O Fourth Installments	
O Approve Installments	
☑ Search <	
☑ Reports <	
Administration <	

VIMS 1.0	≡						Superuser			
Superuser Online	Approve Installme	Approve Installments								
☑ Registration ~	Installments	First 🗸								
O Applicant Registration Form										
O Registration Verification		Show Clea	r Submit							
O Registration Approval										
O Password Reset	Applicant Registration Table									
O Edit Options										
O Edit Bank Options					Searc	h:				
O Second Installments	Application No	Applicant Name	Aadhar No 🔶	Father Name	Mother Name	DOB	♦ Action			
O Third Installments O Fourth Installments	97/1/2018	newuser	123456789055	father	mother	2018-09-07	⊠ undate			
O Approve Installments							upuate			
I Search <	Showing 1 to 1 of 1 entries					Previous	1 Next			
☑ Reports <										
☑ Administration <										

SEARCH OPTIONS

• Select District, LSGD, Office, Age, Installment status from the drop-down list. Enter application no and date of registration and click the show button. Applicant registration table showing application no,name, aadhar no, fathername, mothername and date of birth will be displayed on the screen. You can copy the details, save in excel and in pdf formats.

VIMS 1.0		Superuser
Superuser Online	Search Options	
Registration	c District Thiruvananthapuram v	
 Search Search Details 	LSCD Thiruvanathapuram corporation	
☑ Reports	c Office District Development Office for SC V	
C Administration	Age 0-9 months ~	
	Application No Enter Appln No	
	Installment First ~ Status	
	Date Of Registration From Date Of dd / mm / yyyy Registration To	
	Show Clear	
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VIMS 1.0	Ξ					å s	uperuser
Superuser Online	Search Optior	15					
Registration	< District	Thiruvananthapuram	~				
🕼 Search	✓ ISCD	Thiruwapathapuram corporation					
O Search Details	Lagy		¥ .				
☑ Reports	< Office	District Development Office for Se	c ~				
Administration	< Age	Select Age v					
	Application No	Enter Appln No					
	Installment Status	Select Option \checkmark					
	Date Of Registration From	dd / mm / yyyy	Date Registration	Of dd / mm / yyyy			
		Show Clear					
	Applicant Registration Tab	le					
	Copy Excel PDF						
					Search:		
	Application No	Applicant Name	🔺 Aadhar No 🔶	Father Name	Mother Name		÷
	101/1/2018	user5	32555555555	userf	userm	2018-09-06	
	103/1/2018	user6	352233355555	user6f	user6m	2018-09-14	
	Showing 1 to 2 of 2 entries					Previous 1	Next
	Copyright © 2018 SWG,K	eltron. All rights reserved.					VIMS 1.0

REGISTRATION REPORT

• Select an age category from the drop-down list and click on the show button. Applicant registration table showing policy no, application no,name, aadhar no, fathername,gender,date of birth,date of joining scheme, address of father,district,account no etc will be displayed on the screen.You can copy the details,save in excel and in pdf formats.

VIMS 1.0		E	Superuser
Superuser Online		Registration Report	
Registration	<	Age Select Age ~	
🕼 Search	<	Show Clear	
C Reports	~		
O Registration Report			
☑ Administration	<		

VIMS 1.0	=	E Supervaer													
Superuser Online	Regist	Registration Report													
Registration < Search < Reports ×		Age 0-9 months V Show Clear													
O Registration Report O Administration	Applicant Re Copy E	gistration Table												Search:	
	Policy Number	Application No	Applicant Name	¢ Aadhar No	Father Name	Gender	¢ DOB	Date of Joining Scheme	Member Occupation	Adress of Father	¢	S tate	Mobile Number of Father	Account Number	↓ IFSC code
		97/1/2018	newuser	123456789055	father	Female	2018-09-07			tvm po kerala	Thiruvananthapuram	Kerala	9090909090	121312444444444	324234325423253
		98/1/2018	sums	342342343254	father1	Female	2018-09-07			tvm po tvm	Thiruvananthapuram	Kerala	3255555555	4444444444444444	1244444444444444
		99/1/2018	greena	434235555555	gireesh	Female	2018-09-07			tvm po tvm	Thiruvananthapuram	Kerala	3214444444	432435355555555	1234444444444444
		100/1/2018	user3	34234444444	user3f	Female	2018-09-07			tvm po kerala	Thiruvananthapuram	Kerala	2311111111	222222222222222222222222222222222222222	333333333333333333
	Showing 1 to	howing 1 to 4 of 4 entries Previous 1 Next													

ADMINISTRATION

EMPLOYEE REGISTRATION

 Enter the details like employee name, gender, department, designation, mobile no, email id, district, office, LSGD, address, privilege, username, password for employee registration and click the save button. Employee registration table with employee name and username will be displayed on the datatable below. You can edit and delete the employee details. On clicking the edit button you can update the details successfully. On clicking the delete button you can delete the details successfully.

VIMS 1.0	≡				💄 Superuser
Superuser Online	Employee Regis	tration			
Registration	Employee Name *	Enter Name	Gender *	select	~
Get Reports <	Department *	select	Designation	select	~
Administration <	Mobile Number *	Enter Phone number	Email Id *	Enter Email id	
	District *	select ~	Office Name *	Please Select	~
	LSGD	select 🗸	Address	Enter Address	
	Username *	Enter Username	Active	Privilege * select	~
	Password *		Retype Password		
			Sa	Clear	
	Employee Registration Tabl	e			
	SI.No	Employee Name		User Name	Action \diamond
	1	vathsalya		vathsalya	🗭 Edit 🛍 Delete
	106			employ	🗹 Edit 🗂 Delete
	107	employee1		newemploy	🗹 Edit 🛍 Delete
	108	Anisha		anisha	🗭 Edit 🗂 Delete
	109	Anisha		anisha	🗹 Edit 🗂 Delete
	110	Anisha NS		anisha	🗹 Edit 🗂 Delete
	111	Radhika		radhika	🗹 Edit 🛍 Delete
	112	Sara		sara	🗹 Edit 🗊 Delete
	113	keltron		keltron1	🖸 Edit ា 🖬 Delete
	114	dir user		diruser	🖸 Edit 🛍 Delete
	Showing 1 to 10 of 202 entr	les		Previous 1 2 3	4 5 21 Next
	Copyright © 2018 SWC Keltr	n, All rights reserved.			VIMS 1.0
	sopjing.re o zozo orro, ketti				VIII31.0

VIMS 1.0	≡				Superuser
Superuser Online	Employee Regist	ration			
	Employee Name *	Radhika	Gender	* select	~
or Search < or Reports <	Department *	SC v	Designation	n Confidential Assistant	~
	Mobile Number *	147747	Email Id '	* radgg.com	
	District *	Thiruvananthapuram 🗸	Office Name	Directorate	~
	LSGD	Y	Addres	s Enter Address	
	Username *	radhika	Active	Privilege * select	×
			U	pdate Clear	
	Employee Registration Table	2			
	Show 10 v entries	Employee Name		Search:	Action
	1	vathsalya		vathsalya	C Edit
	106			employ	🗹 Edit 🗂 Delete
	107	employee1		newemploy	🖸 Edit 🗂 Delete
	108	Anisha		anisha	🖸 Edit
	109	Anisha		anisha	🗹 Edit 🗂 🛅 Delete
	110	Anisha NS		anisha	🖸 Edit 🗂 🛅 Delete
	111	Radhika		radhika	🗹 Edit 🛍 Delete
	112	Sara		sara	🗹 Edit 🗂 Delete
	113	keltron		keltron1	🗹 Edit 🗂 Delete
	114	dir user		diruser	🗹 Edit 🛍 Delete
	Showing 1 to 10 of 202 entri	es		Previous 1 2 3 4	5 21 Next
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DISTRICT

• Details of districts are shown in the table.

VIMS 1.0	=	8	Superuser			
Superuser Online	Add District					
Registration Search	District Enter District	Can	cel			
☑ Reports <	District Table					
☑ Administration ~	SI.No	District				
O Employee Registration	1	Thiruvananthapuram				
O LSGD	2	Kollam				
O Designation	3	Pathanamthitta				
O onice	4	Thrissur				
	5	Ernakulam				
	6	Alappuzha				
	7	Kottayam				
	8	ldukki				
	9	Pallakad				
	10	Malappuram				
	12	Koznikode				
	13	Kannur				
	14	Kasargod	_			
		-				
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• Select office name and LSGD type from the drop-down list. Enter LSGD and address to the textbox and click the save button. LSGD office table with office name, LSGD name and address will be displayed on the datatable below. You can edit and delete the details. On clicking the edit button you can update the details successfully. On clicking the delete button you can delete the details successfully.

VIMS 1.0	≡				💄 Superuser				
Superuser Online	Add L	.SGD							
Ø' Registration Ø' Search Ø' Reports Ø' Administration	o	ffice Name • select LSCD • Enter I	: v	LSGD Type * select LSGD Address * Enter LSGD Address Save Clear	V				
LSGD Office Table									
	Show 1	0 v entries		Search:					
	Sl.no	Office Name	LSGD Name	LSGD Address	♦ Action ♦				
	132	Alappuzha	Alappuzha	Alappuzha municipality, Alappuzha	C Edit				
	133	Alappuzha	Bharanickavu	Bharanickavu Block Pt, Charummoodu P.O,Alappuzha	C Edit				
	134	Alappuzha	Muthukulam	Muthukulam Block Pt, Muthukulam south P.O,Kayamkulam	C Edit				
	135	Alappuzha	Mavelikkara	Mavelikkara Block Pt, Puthiyakavu P.O Mavelikkara	C Edit				
	136	Alappuzha	Harippad	Harippad Block Pt, Mannarassala P.O, Alappuzha	🕑 Edit 💼 Delete				
	137	Alappuzha	Chengannur	Chengannur Block Pt, Puliyoor P.O Chengannur	🕑 Edit 💼 Delete				
	138	Alappuzha	Veliyanad	Veliyanad Block Pt, Ramankary P.O, Kuttanad	C Edit				
	139	Alappuzha	Champakkulam	Champakkulam Block Pt, Thekkekkara P.O	C Edit				
	140	Alappuzha	Ambalappuzha	Ambalappuzha Block Pt, Sanadhanapuram P.O ,Alappuzha	C Edit				
	141	Alappuzha	Aryad	Aryad Block Pt, Kalavoor P.O,Alappuzha	C Edit				
	Showing	1 to 10 of 175 entries		Previous 1 2 3 4 5	5 18 Next				
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<u>LSGD</u>

VIMS 1.0	≡				Superuser
Superuser Online	Add I	_SGD			
Registration C Search C Reports	o	ffice Name * Alapp	uzha 🗸	LSCD Type • Municipality LSCD Address • Alappuzha municipality, Alappuzha	×
☑ Administration 〈				Update Clear	
	LSGD Of	fice Table			
	Show 1	0 v entries		Search:	
	Sl.no	Office Name	LSGD Name	LSGD Address	Action 🔶
	132	Alappuzha	Alappuzha	Alappuzha municipality, Alappuzha	C Edit
	133	Alappuzha	Bharanickavu	Bharanickavu Block Pt, Charummoodu P.O,Alappuzha	C Edit
	134	Alappuzha	Muthukulam	Muthukulam Block Pt, Muthukulam south P.O,Kayamkulam	C i Edit Î Delete
	135	Alappuzha	Mavelikkara	Mavelikkara Block Pt, Puthiyakavu P.O Mavelikkara	C Edit
	136	Alappuzha	Harippad	Harippad Block Pt, Mannarassala P.O, Alappuzha	C Edit
	137	Alappuzha	Chengannur	Chengannur Block Pt, Puliyoor P.O Chengannur	C Edit
	138	Alappuzha	Veliyanad	Veliyanad Block Pt, Ramankary P.O, Kuttanad	C Edit
	139	Alappuzha	Champakkulam	Champakkulam Block Pt, Thekkekkara P.O	C Edit Delete
	140	Alappuzha	Ambalappuzha	Ambalappuzha Block Pt, Sanadhanapuram P.O ,Alappuzha	C Edit Delete
	141	Alappuzha	Aryad	Aryad Block Pt, Kalavoor P.O,Alappuzha	Ci Edit
	Showing	1 to 10 of 175 entries		Previous 1 2 3 4 5	18 Next
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DESIGNATION

• Enter designation in the textbox and click the add button. Designation table showing the designation will be displayed on the datatable below.

VIMS 1.0	Ξ		Superuser					
Superuser Online	Add Designation	Add Designation						
☑ Registration	C Designation Enter Designat	ion						
🕼 Search	<	Add Cancel						
🕼 Reports	<							
C Administration	 Designation Table 							
O Employee Registration	Show 25 v entries	Searc	:h:					
O District O LSGD	SI.No	Designation						
O Designation	10	Additional Director						
O office	11	ADDO						
	4	Assistant						
	5	clerk						
	1	Confidential Assistant						
	7	DDO						
	3	Director						
	8	JOINT DIRECTOR						
	6	SCDO						
	9	Superintendent						
	2	test						
	Showing 1 to 11 of 11 entries		Previous 1 Next					
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OFFICE

Select office type and district from the drop-down list. Enter office name and address to
the textbox and click the save button. Office table with office type, district, office name
and address will be displayed on the datatable below. You can edit and delete the
details. On clicking the edit button you can update the details successfully. On clicking
the delete button you can delete the details successfully.

VIMS 1.0	≡					Superuser
Superuser Online	Add	Office				
☑ Registration <	c	Office Type *	select	∽ Dis	trict * select ~	
Search C Reports	•	ffice Name *	Enter Office Name	Office Add	ress * Enter Office Address	
C Administration ~						
O Employee Registration O District O LSGD					Save Cancel	
O Designation	Office Ta	ble				
	Show 1	0 🗸 entries			Search:	
	Sl.No	Office type*	District \$	Office Name	Office Address	Action \Leftrightarrow
	15	Directorate	Thiruvananthapuram	Directorate		C Edit
	1	District Office	Pallakad	District Development Office for SC Palakkad	District Development Office for SC, Second Floor, Civil Station, Palakkad Pin-678 001	🖸 Edit 🏛 Delete
	2	District Office	Kannur	District Development Office for SC	District Development Office for SC, Civil Station P O, Kannur- 670 002	C Edit 前 Delete
	3	District Office	Malappuram	District Development Office for SC	District Development for SC, civil Station Malappuram	C Edit 前 Delete
	4	District Office	Kozhikode	District Development Office for SC	District Development Office for SC Kozhikode	C Edit 前 Delete
	5	District Office	ldukki	District Development Office for SC ldukki	District development Office for SC, Idukki, Moolamattam P O- 685 589	⊠ Edit ÎÎÎ Delete
	6	District Office	Wayanad	District Development Office for SC Wayanad	District Development Office for SC, Civil Station, Kalpetta, Wayanad- 673122	i Edit Î Delete
	7	District Office	Kasargod	District Development Office for SC Kasargod	Civil Station, Vidhyanagar, Kasargod-671123	ि Edit चि Delete
	8	District Office	Thrissur	District Development Office for SC	District Development Office for SC, Civil Station(Second Floor), Ayyanthol, Thrissur-680003	िं Edit चिं Delete
	9	District Office	Ernakulam	District Development Office for SC, Ernakulam	District Development Office for SC	び Edit 前 Delete
	Showing	; 1 to 10 of 15 entri	es		Previous	1 2 Next
	Copyright	© 2018 SWG,Keltı	ron. All rights reserved.			VIMS 1.0

VIMS 1.0	≡					Superuser
Superuser Online	Add (Office				
C Registration C Search C Reports	o	ffice Type *	District Office	Dis ffice for SC Office Add	trict * Pallakad > ress * District Development Office for SC, Second Lloss Civil Station Palaking	
☑ Administration			Falannau		Pin-678 001	
O Employee Registration O District					Update Cancel	
O Designation	Office Tal	ble				
O office	Show 10	0 v entries			Search:	
	SI.No	Office type [*]	District \$	Office Name	Office Address	♦ Action ♦
	15	Directorate	Thiruvananthapuram	Directorate		C Edit 前 Delete
	1	District Office	Pallakad	District Development Office for SC Palakkad	District Development Office for SC, Second Floor, Civi Station, Palakkad Pin-678 001	<mark>€ Edit</mark> Î Delete
	2	District Office	Kannur	District Development Office for SC	District Development Office for SC, Civil Station P O, Kannur- 670 002	C Edit 前 Delete
	3	District Office	Malappuram	District Development Office for SC	District Development for SC, civil Station Malappuran	ビ Edit 前 Delete
	4	District Office	Kozhikode	District Development Office for SC	District Development Office for SC Kozhikode	C Edit 前 Delete
	5	District Office	ldukki	District Development Office for SC Idukki	District development Office for SC, Idukki, Moolamattam P O- 685 589	C Edit 前 Delete
	6	District Office	Wayanad	District Development Office for SC Wayanad	District Development Office for SC, Civil Station, Kalpetta, Wayanad- 673122	C Edit
	7	District Office	Kasargod	District Development Office for SC Kasargod	Civil Station, Vidhyanagar, Kasargod-671123	C Edit
	8	District Office	Thrissur	District Development Office for SC	District Development Office for SC, Civil Station(Second Floor), Ayyanthol, Thrissur-680003	C Edit
	9	District Office	Ernakulam	District Development Office for SC, Ernakulam	District Development Office for SC	C Edit Delete
	Showing	1 to 10 of 15 entrie	25		Previous	1 2 Next
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